

Olean City School District
Audit and Finance Sub Committee Meeting
Thursday, October 20, 2022
4:00 p.m.
Board Room

Present: Andrew Caya Genelle Morris
 Ira Katzenstein
 Jenny Bilotta

Absent: Lee Filbert

General Fund Cash Flow:

- Jenny discussed the general fund cash flow. Because State Aid Output Reports have not been issued by the State yet, this report is strictly based on estimates. At this time, there is no concerns regarding the 22-23 cash flow.

Cafeteria Profit/Loss:

- The Cafeteria profit/Loss was presented. The Cafeteria continues to see a positive trend in the budget since transitioning to a self-operating cafeteria in July 2020. Breakfast participation is up this year by approximately 23% in the month of September while lunch participation is up approximately 20% from last year. We are seeing increase food and supply costs as well as some supply chain issues in the cafeteria. We are focusing on recruiting more substitutes so positions are not left vacant while regular staff are absent.
- Our Cafeteria Manager is working on an equipment replacement schedule to address aging equipment in the cafeteria.

Farm to School Planning:

- Jenny reviewed the Farm to School Grant now that we are into the first official year of the Planning Grant. Michael Nelson, our Farm to School Educator with Cornell Cooperative Extension, has been busy planning activities and meeting with teachers throughout the summer.
- Jenny reviewed some of the things planned for the cafeteria such as the NY Meal Days and NY Product of the Month.
- She referenced the handout that consists of a summary of the grant activities that have happened or will be happening soon.

Application for the Farm to School Implementation Grant:

- The District will be contracting with E&E Grant Writers LLC (Kathy Elser) to assist us in writing the next phase of the Farm to School Grant Application, the Implementation Grant.
- The grant is due in early January and the District is eligible to receive up to \$500,000.

2023-2024 Budget Development Calendar:

- Jenny presented the 23-24 budget development calendar
- She noted the location of the budget hearing will need to be changed as the Auditorium will not be available due to construction.
- The district will need to re-evaluate where it has the 23-24 budget vote because there may be a lot of construction near the entrance to the OIMS gym. It may be helpful to move the budget vote and board election back to the OIMS Music Suite.

Minimum Wage Increase:

- The minimum wage increase in NYS as of 12/31/2022 will impact starting wages for members of the OESPA bargaining agreement.
- Jenny shared that it will only impact a few members directly.
- The district will be working with the labor relations department at BOCES to draft an MOA with the OESPA to address the minimum wage impact on those members who make less than minimum wage.

Meeting ended at 4:55pm

Next Meeting: Thursday, November 17, 2022 at 4:00 pm